

MEETING MINUTES

Meeting Name:	Friends of Oak Lodge Public Library				
Date of Meeting:	March 9, 2020		Start time:	4:30 PM	
Location:	Oak Lodge Library		End time:	5:30 PM	
Chair:	Debrah Bokowski		Minute taker:	Leslie Shirk	
1. Meeting Objective(s)					
Review existing projects and discuss new agenda items.					
2. Attendance					
Present					Apologies
Debrah Bokowski	Joan Hamilton	Leslie Shirk	Mitzi Olson,		
Paul Boundy	Gillian Frances Vinton	Jan Valerio			
3. Agenda, Decisions, Issues					
Topic/ Discussion notes					Discussion led by
Minutes from February were approved.					All
The financial reports from January and February were reviewed.					Paul
FOLPL's current membership is 60. Donuts for Donations resulted in ?? new members. We received several donations from attendees who did not want to join. We need to ask "how did you hear" about any FOLPL event. Quarterly newsletter should highlight the various membership and volunteer opportunities. FOLPL President's role should include monitoring the email account and determine who needs to follow up on any particular correspondence.					Gillian
The Concord Task Force agenda included the seismic analysis and a historic analysis. Important seismic conclusions were that the building ??? The historic analysis was extensive and can be seen on-line at the project web-site. The Oak Lodge History Detectives are applying for a grant to digitize all of their documentation and would like a reading room for viewing.					Jan
The Calendar of Events was modified for clarity about filing the Fed IRS 99N and the State DOJ CT 12 end of year reports.					Leslie
Rent for Risley Landing is \$200. A temporary liquor license, bartender or caterer would be required if wine is served. Virus concerns may prohibit a summer event. Perhaps fall will be possible.					Debrah
Everyone agreed that insurance is needed for the board. Group will review information sent via email so we will be prepared to discuss how to proceed at next meeting.					Debrah
Attendance at the Meet the Fundraisers event was useful. Some of the funding sources were location specific, Multnomah County, Portland etc. Others are good candidates once we have detailed specifications for that which we would be requesting funds.					Joan/Leslie
There is no need/interest in changing the meeting day/time, especially now that Kay has said she is not interested in becoming a board member.					Joan
4. Action Items			Responsible	Date	
Set up special meeting - 501C 3 compliance issue definition and resolution.			Executive Board	TBD	
5. Next Meeting					
Date:	Mon. April 13, 2020	Time:	4:30	Location:	Oak Lodge Library
Objective(s):	Review status of planning and work in process.				